

Do's and Dont's

The **topic of networking** is very diverse and complex, but can be a great advantage for all participants if implemented correctly.

To help you start your next networking event safely, we have collected a few tips below:



Registration

Find exciting events that are interesting for you and register.
Registration is mandatory for most networking events.

Cancellation

If you cannot attend an event spontaneously, please inform the organiser and cancel your registration.

Not showing up without cancelling is an absolute no-go.

Put your mobile phone away!

Put your mobile phone away during the event. A person on a mobile phone looks distracting and busy and therefore does not invite conversation.

Monologues

Make sure you have a good exchange. If you only talk about yourself and your own company, you will quickly come across as closed.

Volume

Make sure that the volume of conversation is appropriate. Talking too quietly or too loudly can have an unfavourable effect on the conversation.

Table manners

Make sure you have good table manners if there is food at the event. Tip: It is better to take small bites, because talking with your mouth full does not make a good impression.

Drinking too much

Do not get drunk. If there are alcoholic beverages at the event, it's better to keep a low profile. No one wants to leave a drunken impression.

Taboo topics

The topics should mainly be on a professional level. Political, religious or even family topics often offer potential for conflict and should be avoided.

Networking as a sport

Quality is better than quantity. Concentrate on a few interesting

people/conversations rather than necessarily having a short small talk with all participants.

ts. Workspace Wels. <https://www.workspace-wels.com/blog/netzwerken->

KONTAKT



Koordinierungsstelle
Genderforschung&Chancengleichheit
Sachsen-Anhalt (KGC)
Otto-von-Guericke-Universität Magdeburg
Universitätsplatz 2 | 39106
› info@kgc-sachsen-anhalt.de

**Michaela Froberg | Leitung
Team**